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**Heather Lorenz**  
**Principal**

**Kate Gallagher**  
**Assistant Principal**

## **School Leadership Team**

**September 17, 2020**

### **SLT Minutes**

**Attendance:** Mrs. Mertz, Mrs. Gross, Mrs. Kelly, Mrs. Steiner, Mrs. Arena, Mrs. Dana, Ms. Nussbaum, Mrs. Lorenz, Ms. Hannon, Mrs. Cervone

This was an emergency meeting called by the parents to discuss the following:

**Communication Issues:** It was brought up that the responses to email are inconsistent. Families are concerned that their issues aren't being addressed. Mrs. Lorenz responded that she calls parents herself, forwards emails to those who can handle the concern for them to follow up with the families in question or answers the email herself. Once one of these actions is taken, she moves the email into her outbox.

**Cohort Models:** Parents wanted to know if any possible exceptions to the Model selected could be made to allow more children into school on a daily basis. Mrs. Lorenz stated the A,B,C model worked for our families as it allowed siblings to attend school on the same day, consideration had to be taken into account for classroom paraprofessionals, one on one paraprofessionals and classroom teachers, too. Mrs. Lorenz stated that she would apply for an exception for the MS Bridge Class (6-7-8). Mrs. Lorenz stated she could not apply for an exception for the K-1-2 Bridge class because the classroom square footage only warrants 2 students with a paraprofessional and a classroom teacher. Parents asked if they could gain access to the information pertaining to the numbers of students in each grade and the square footage in each classroom. Mrs. Lorenz stated she was unsure if she was able to share that information with the team and would need to find out before she could let anyone know that for sure.

**Mold:** the parents mentioned that there was a concern that the building had mold in it. Mrs. Lorenz stated that there was a situation, but it is a non-issue now. It was dealt with by working with SCA, DSF and our school custodian. It was in various areas but is all clear now.

**IEP Members:** Parents stated that they felt the needs of the children were not met in the spring. Mrs. Lorenz reported that in the spring there was no mandate by the DOE, but rather staff worked at their own discretion. However, for the fall, the DOE has mandates that includes live teaching

with time requirements. Those requirements are small. It depends on the age/grade of the child. However, the longest class mini lesson should be no longer than 20 minutes (8th graders).

**Vacancies:** Parents wanted to know if we had any vacancies. Mrs. Lorenz responded that there was a vacancy for Ms. Alarcon's class but someone was being hired for that position. She went on to say that for the ICT classes she had people to cover the remote and blended sections. Mrs. Lorenz stated that we did need 2 Special Education Remote teachers. Parents wanted to know if Google Meets could be recorded for the Remote children and Mrs. Lorenz informed us that it is illegal to record the meets. She elaborated on why, due to the names of the children being on display...

**Technical Issues:** Parents wanted to know what if a child is having technical issues and can't get online for the mini lesson. They explained that Grandma or Grandpa or the babysitter might not be able to help them. What can be done? Mrs. Lorenz suggested that they should call the school to ask for assistance from Mrs. Cervone or Mrs. Gallagher. Mrs. Lorenz went on to say that if a student was present for 5 out of 6 meetings or 4 out of 5 meetings, they would be given the benefit of the doubt and marked present for the day. {It was suggested that FlipGrid and Berrycast might be good tools to use.}

**Books:** Parents wanted to know if they could come to the school to pick up books for their children to use while at home. Mrs. Lorenz said it was fine, and that they would be ready the next day. She asked Mrs. Cervone to organize this and get them ready for the parents.

**3K/4K Roll Out:** Parents wanted to know how this will roll out. Mrs. Lorenz stated that the first week will be a partial day for each class, all children will wear masks, 1 parent can walk the student to the classroom (however, the parent must fill in the Health Form from the DOE daily, take their temperature, and wear a mask before getting inside the school plant)

**Covid Testing:** Parents wanted to know what was happening with this. Mrs. Lorenz stated that as of this time if children did not participate in the testing they would have to go to remote instruction. There was some discussion that this initiative is being looked at before being put into practice.

**Other Issues:** Possible ideas for future meetings.

Mrs. Nussbaum thanks everyone and ends the meetings.